

CONTRACT POSTS NOTIFICATIONS IN ISSNIP

The following contract posts in IDA (World Bank) ISSNIP under the control of the Project Director, Dist.Women & Child Dev.Agency, East Godavari District, Kakinada inviting applications by the Chairman, Selection Committee for purely on Contract Basis for one year.

1. Block Project Assistant -09 Posts(Remuneration of Rs.8000/-)

OC-W-1(VHs), OC (EX-SER)-1, OC-W-2,
OC-1, ST-1, BC.A(W)-1, BC.D(W)-1,
BC-E(W)-1=9

Interested candidates may down load CV from District Web Site (www.eastgodavari.nic.in) from 03.12.2016 to 08.12.2016 upto 5.00P.M and submit with all certificates according to Terms of Reference (TOR) with mark lists in the O/o Project Director, Dist.Women & Child Dev.Agency, East Godavari District, Kakinada. Office Phone No.0884 2368442.(Opp.Z.P, Kakinada)

M.S. Reddy
1.12.16
Project Director(FAC)
Dist.Women & Child Dev.Agency,
E.G.Dist., Kakinada
1/12/16

[Signature]
11/12/16
Joint Collector-II
E.G.Dist., Kakinada

CURRICULUM VITAE (CV)

1. Proposed Position : _____

2. Name : _____

3. Father's Name : _____

4. Address : _____

a) Permanent : _____

b) Present : _____

5. Telephone/Mobile/Email _____

6. Date of Birth _____ Nationality _____

7. Education Graduation to Professional Qualification)

Sl.No	Level Exam	Board/ Institution	Year of Passing	% of marks obtained	Remarks

8. Membership of professional associations (if any): _____

9. Other Training (Indicate significant training since degrees under 5- Education were obtained): _____

10. **Work experience/ Employment Record (Starting with present position list in reverse order every employment held since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, Positions held.)**

From [Year]: _____ to [Year]: _____

Employer: _____

Positions held: _____

Responsibility handled: _____

11. Languages (For each language indicate proficiency: good, fair, or poor in speaking, reading and Writing)

12. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned (Among the assignments in which the incumbent has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under scope of work for the position)

Name of assignment of Project: _____

Year: _____

Location: _____

Client: _____

Main Project features: _____

Positions held: _____

Activities performed _____

13. Certification

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

_____ Date: _____

[Signature]

Day/Month/Year

Note: Evaluation of the profile of the consultant will be done in accordance with procurement guidelines of the individual consultant as specified in Chapter V (Para 5.1 to 5.6 of the Guidelines for selection and employment of consultants under IBRD loans and IDA credits & Grants by World Bank Borrowers, January 2011

Sl. NO	Position	Essential			Desirable	Scope of Work
		Consolidated Remuneration	Qualification/Age	Experience		
1	Block Project Assistant	Up to Rs.8000/- per month	Graduate in Social Sciences/ Nutrition/ Home Sciences Age 25-40 Years as on 01.07.2016	<ul style="list-style-type: none"> • Experience of working with Community / Local Government • Good oral and written communication in local language 	<ul style="list-style-type: none"> • Worked with front line workers in any Social Development Program of Government • Proven ability to successfully handle multiple tasks within a team environment • Attention to detail and problem solving skills 	<ol style="list-style-type: none"> 1. Supervising overall implementation of the project activities in the block 2. Organization / Facilitation of the trainings of the ICDS Supervisors and AWWs in coordination with the District Team 3. Making regular supportive supervision visits to AWCs provide on – site support to AWWs and monitor project implementation 4. Preparing monthly progress/Monitoring reports in the prescribed form and submit the same to the District Coordinator etc. 5. Any other task as indicated by CDPO